



February 2018

Dear Resident,

The House of Mercy and Urban Erie Community Development Corporation collaborated with area residents to form the Eastside Grassroots Coalition that meets the second Thursday of each month at the JFK Kids Café on Buffalo Rd.

As a result of our collaboration efforts, the Eastside Grassroots Coalition was recently awarded a second round of Home Improvement grants including a \$25,000 ECGRA Renaissance Block Grant. This grant money will be used to complete home improvements for a second select number of homeowners. There will be a minimum of 5 grants awarded, with a maximum grant amount of \$5,000 per home to perform exterior-only home repairs.

All applications received in 2018 will be considered. The application process will reopen June 1-30, 2018 for additional applicants in the target area.

Enclosed you will find the complete application, with specific requirements for the type of repairs that will qualify, as well as a list of all required documentation. **Please note, only applications submitted with all required information and documentation will be considered for grant money.** Once your application is submitted it will be vetted through a selection committee and grants will be awarded based on: your owner occupancy status, the severity and type of repairs needed, ability to pay the required 10% match of grant amount awarded, and location within the target area (priority will be given to homes located directly on Buffalo Rd., but we will also consider the two blocks north and south of Buffalo Rd. from Pennsylvania Ave. to McClelland Ave.).

The application is due no later than June 30, 2018. The selection committee will make its final decision in July or August and will only notify those who have been chosen. We will notify those selected via phone and at that time will discuss the next steps in the process. We will also announce those who are selected on our Website and Facebook page.

Sincerely,

Sr. Michele Schroeck
Director, House of Mercy

Gary Horton
Executive Director, UECDC

Eastside Grassroots Coalition Home Improvement Grants 2018

House of Mercy
2005 Woodlawn Ave
Erie, PA 16510

APPLICATION FOR HOME IMPROVEMENT GRANT

HOMEOWNER NAME AND CONTACT INFORMATION

Name: _____

Address: _____

Phone: _____ Email: _____

DOCUMENTS REQUIRED FOR CONSIDERATION OF GRANT REQUEST:

- Identification showing address (Driver's License, ID Card, or other address verification)
- Property Deed
 - Or proof of ownership (Must be owner-occupant)
- Proof of Homeowner's Insurance
 - Or agreement from Insurance Company to insure property once work is completed
- Up to date paid receipts for water, sewer, and refuse services
 - Or written and signed payment agreement with service provider to pay past due bills, homeowner must be current on payments re: the agreement
- Copy of property taxes paid receipt
 - Or mortgage statement showing tax escrow
 - Or written and signed payment agreement with taxing bodies to pay past due taxes, homeowner must be current on payments re: the agreement
- Signed Application
- Photo of work requested

OTHER REQUIREMENTS FOR CONSIDERATION OF GRANT REQUEST:

- Income Determination/Proof of Income
- Ability to pay 10% match of grant money awarded (Match due prior to start of work to be done)
 - Example: If awarded \$5,000 for repairs, homeowner must contribute \$500
 - Maximum amount awarded per homeowner is \$5000**
- Detailed description of repairs needed

INCOME DETERMINATION

Number of people living in household: _____

Income sources from all adults living in household:

- Work (Full- or Part-time) Social Security (Including Disability) Pension Support payments or Alimony
 Other _____

Total Household Income: _____ per: Week Month Year

Attach Income Documentation:

- Most recent federal tax return
- Pay Stubs (1 month total)
- Support or Alimony Award Letter
- Social Security Award Letter
- Bank Statement showing Direct Deposit income
 - Employment
 - Social Security
 - Pension
 - Other: _____

GRANT QUALIFICATION INFORMATION

All grants awarded will be for **exterior** home repairs only.

Areas that will qualify for grant award:

- Decks, Handrails, & Guardrails
- Doors & Door Frames
- Foundations
- Gutters & Drainpipes
- Porches & Stairs
- Roofs & Chimneys
- Siding & Paint
- Windows & Window Frames

Areas that will **NOT** qualify for grant award:

- Driveways & Walkways
- Fences
- Garages & Sheds
- Landscaping

Grants will be awarded according to the following criteria:

- Location in target area with priority for Buffalo Rd. (Target area includes the two blocks north and south of Buffalo Rd from Pennsylvania Ave to McClelland Ave)
- Owner Occupants
- Severity of needed repairs and type of repairs
- Income level and ability to pay required match (80% of median income or below)

	# of Persons in Family							
	1	2	3	4	5	6	7	8
80% Income Limits (\$)	32,550	37,200	41,850	46,500	50,250	53,950	57,700	61,400

DESCRIPTION OF PROJECT AND WORK TO BE DONE

PLEASE INCLUDE A PHOTO OF WORK TO BE DONE

List in as much detail as you can the type of work for which you are seeking a grant award. For example, if you are looking to replace your windows, indicate the number of windows, their approximate size, location, and type you would like. Follow the same format if looking to replace or repair doors or other similar items. If you are looking to replace your porch, give approximate measurements, types of material preferred, and types of railings and/or columns. If you are looking for new siding, indicate what kind of siding and color. For new exterior paint, indicate the type and color of paint, whether or not the area needs pressure washed or scraped, and whether or not you want your trim painted and if so what color.

PROJECT TIMELINE

- June 1-30, 2018 Outreach and Homeowner Applications Accepted
- July and Aug Review of Applications & Recipient Selections
- Sept Scope of Work Created, Request Bids from Contractors
- Sept- Oct Homeowner 10% Match Due upon signing Contract before work begins
- Oct- Nov Repair Work Performed, Inspections Completed, Payments Made to Contractors

Applications are due no later than March 31st, 2018. Mail completed applications and all supplemental documents to:

Sr. Michele Schroeck
 Eastside Grassroots Coalition Home Improvement Grants
 2005 Woodlawn Ave
 Erie, PA 16510

I have read and understand the requirements and documentation needed for a home improvement grant.

Homeowner(s) Signature: _____ Date: _____

Check this box if you wish us to keep your application to be considered in future grant projects

If you have any questions or concerns, contact Sr. Michele Schroeck: 814-898-0167 | michele.schroeck@gmail.com